



# OUT OF STATE DEALERS: How to title & register a vehicle in Texas

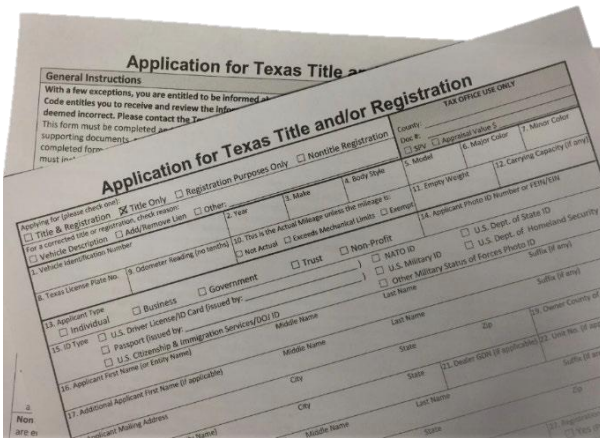
As an out-of-state dealer, we're sure you noticed Texans think their state is mighty fine. They are proud of it and want their vehicle titled and registered in Texas.

We want to thank y'all for taking the time to help our fellow Texans. They are our neighbors and friends, and we want to help you properly title and register their vehicles in Texas.

**NOTE:** Texas law requires the titling and registration application occur within 30 days of the customer's purchase. This includes making sure the information you mail in is postmarked within 30 days of the vehicle purchase. The state assesses financial penalties that begin on the 31<sup>st</sup> day after purchase.

## Here's what you need:

- Vehicle Title or Manufacturer's Certificate of Origin (MCO).
- Application for Texas Title and/or Registration ([Form 130-U](#)) available at [TxDMV.gov](http://TxDMV.gov).



Form 130-U

- Application for Vehicle Identification Number Certification ([Form VTR-270](#)) available at [TxDMV.gov](http://TxDMV.gov).

## Vehicle Identification Number Certification

**Information**  
This form may be used by a Texas resident in lieu of a Vehicle Inspection Report (obtained from a Texas vehicle safety inspection station) to self-certify a vehicle identification number (VIN) when a vehicle is not subject to Texas safety inspection requirements because the vehicle is exempt under state law, located out of state, or will not operate on Texas public roads.  
A vehicle's record will include a "VIN CERTIFICATION WAIVED" remark when this form is used in lieu of a Vehicle Inspection Report or Form VTR-68-A (law enforcement VIN inspection form issued by the auto theft investigator completing the inspection). The "VIN CERTIFICATION WAIVED" remark remains on the record until a new application for Texas title is submitted with a Vehicle Inspection Report or Form VTR-68-A. Additionally, the vehicle's record will include a "VERIFY INSPECTION" remark if the vehicle is registered and subject to a Texas vehicle safety inspection, but is located out of state. This vehicle must obtain a passing vehicle inspection upon entry into Texas followed by a visit to the county tax assessor-collector's office to remove the "VERIFY INSPECTION" remark (a Vehicle Inspection Report is required if the inspection cannot be verified electronically).  
Exemptions from Texas vehicle safety inspection are limited to (including vehicles currently meeting or registering as the following):

- trailers, semitrailers, pole trailers, or travel trailers with a current factory-delivery license plate or current in-transit license plate;
- vehicles with a paper dealer in transit tag, machinery license, disaster license, parade license, prorate tag, one-trip permit, vehicle temporary transit permit, antique license, custom vehicle license, street rod license, temporary 24-hour permit, or permit license;
- trailers, semitrailers, pole trailers, or travel trailers with an actual gross weight or registered gross weight of 7,500 pounds or less;
- farm machinery, road-building equipment, a farm trailer, or a vehicle required to display a slow-moving-vehicle emblem;
- former military vehicles as defined by Section 504.502;
- vehicles eligible for registration, but not registered; and
- vehicles that cannot be registered for on-road use (off-highway use only).

**Note:** Attach a pencil tracing or photograph of the vehicle identification number to this form when possible.

| Vehicle Information  |                                  |           |                    |
|--|----------------------------------|-----------|--------------------|
| Vehicle Identification Number  | Year                             | Make      | Body Style / Model |
| Is the vehicle located out of state? <input type="checkbox"/> Yes <input type="checkbox"/> No  |                                  |           |                    |
| If yes, jurisdiction or state where the vehicle is currently located   |                                  |           |                    |
| Applicant/Owner Information  |                                  |           |                    |
| First Name (or Entity Name)  | Middle Name                      | Last Name | Suffix (if any)    |
| Additional Applicant First Name (if applicable)  | Middle Name                      | Last Name | Suffix (if any)    |
| Address  | City                             | State     | Zip                |
| Certification - State law makes falsifying information a third degree felony   |                                  |           |                    |
| I, the owner(s)/applicant(s) listed above, certify I/we have made a physical inspection of the vehicle described and found the permanent identification number to be as indicated above, and the vehicle is/will be: (check one) |                                  |           |                    |
| <input type="checkbox"/> registered, but is exempt from a Texas vehicle safety inspection.   |                                  |           |                    |
| <input type="checkbox"/> registered and is subject to a Texas vehicle safety inspection; however, the vehicle is located out of state.   |                                  |           |                    |
| <input type="checkbox"/> titled, but will not be operated on Texas public roads (Title Only - registration will not be issued).  |                                  |           |                    |
| <input type="checkbox"/> titled, but ineligible for registration under Texas law.  |                                  |           |                    |
| Signature of Owner/Applicant   | Printed Name (Same as Signature) |           | Date               |
| Signature of Additional Owner/Applicant (if any)   | Printed Name (Same as Signature) |           | Date               |

Form VTR-270

- ✦ Sale receipt itemizing how much the buyer paid for the vehicle and sales tax, if any.
- ✦ Any Powers of Attorney, Repossession Affidavits, Release of Liens, etc. ([Find the Texas forms here.](#))
- ✦ The buyer's [government-issued, photo identification](#) (driver's license, passport, military ID).



Driver's License

**Limited Power of Attorney  
for Eligible Motor Vehicle Transactions**

**Information**

All sections of this form must be properly completed in order for this document to be accepted. Original signatures are required, only black or blue ink are acceptable, and no alterations are allowed on this form.

This completed and signed form grants the grantee, with full power of substitution, full power and authority to perform every act necessary and proper to purchase, transfer, and assign the legal title to the motor vehicle described on behalf of the grantor. "Full power of substitution" means that whoever is given this power of attorney may delegate that power by putting another person in his or her place by a substitute power of attorney.

This power of attorney cannot be used in a dealer transaction to complete a title assignment on a motor vehicle subject to federal odometer disclosure. Federal law specifies a motor vehicle is subject to odometer disclosure if it is self-propelled, less than 10 years old, and has a gross vehicle weight of 10,000 pounds or less. In compliance with federal law, the secure Power of Attorney for Transfer of Ownership to a Motor Vehicle (Form VTR-271-A) must be used when use of a power of attorney is permitted by the applicable regulations for a vehicle subject to federal odometer disclosure.

If a power of attorney is used to apply for title, initial registration, or a certified copy of title, the grantor (person signing this form) and the grantee (person signing the application) must include a photograph of their photo identification as required by state law.

**Vehicle Information**

|   |   |      |            |       |
|---|---|------|------------|-------|
| Vehicle Identification Number           | Year  | Make | Body Style | Model |
| License Plate State and Number (if any) | Title/Document Number (if unknown, leave blank) |      |            |       |

**Grantor Information**

|                             |             |           |                 |
|-----------------------------|-------------|-----------|-----------------|
| First Name (or Entity Name) | Middle Name | Last Name | Suffix (if any) |
| Address                     |             |           |                 |
| City                        | County      | State     | Zip             |

**Grantee Information**

|                             |             |           |                 |
|-----------------------------|-------------|-----------|-----------------|
| First Name (or Entity Name) | Middle Name | Last Name | Suffix (if any) |
| Address                     |             |           |                 |
| City                        | County      | State     | Zip             |

**Certification – State law makes falsifying information a third degree felony**

I, the grantor of the county and state as listed above, owner of the motor vehicle described above, certify that I do make, constitute, and appoint the grantee of the county and state as listed above, or to anyone the grantee may substitute, my true and lawful attorney, for me and in my name, place, and stead to title, and to allow my attorney the authority to substitute as it pertains to the motor vehicle described above.

Signature of Grantor \_\_\_\_\_ Printed Name (Name as Signed) \_\_\_\_\_ Date \_\_\_\_\_

*Power of Attorney form*

- ✦ The buyer's insurance card (showing it meets the Texas minimums of \$30,000 personal injury, \$60,000 personal injury per accident and \$25,000 in property liability).
- ✦ If it is a commercial vehicle more than 10,000 pounds, you need a certified weight slip to determine vehicle's empty weight.

**Here's what you do:**

1. You, as the dealer's agent, and your customer, the buyer, must complete the title's assignment section, including the required seller and buyer information, date of sale, signatures and odometer reading. If you are providing a Manufacturer's Certificate of Origin (MCO), you also must include an odometer statement signed and dated by you and the vehicle buyer.
2. Make a copy of the buyer's government-issued, photo identification. (Valid driver's license, passport or military ID.) Go to [TxDMV.gov](http://TxDMV.gov) for a complete [list of acceptable identification.](#)
3. Make a copy of the buyer's insurance card.
4. Make sure the buyer fills out the Vehicle Identification Certification ([Form VTR-270](#)). When the vehicle is out of state, it is not subject to the Texas Vehicle Safety Inspection law, providing the Form VTR-270 is submitted with the purchaser's paperwork. (Dealers make sure you remind Texas buyers they only have three days from the time the vehicle enters Texas to have the Vehicle Safety Inspection done at a state inspection station.)

5. Purchase receipt showing the amount of sales taxes paid (if you collected sales tax). If your state charges below the Texas sales tax amount of 6.25 percent, then the buyer will owe Texas the difference between what the buyer paid in your state and our state's sales tax rate. If you did not charge sales tax, the buyer owes Texas the 6.25 percent on the purchase price. This applies to new and used vehicles.
6. **Form 130-U**. This form is critical to the title and registration process in Texas and you and the buyer **MUST FILL IT OUT COMPLETELY** and **SIGN and DATE IT**. If the vehicle includes co-owners, then they must also sign and date the form. Failure to complete the 130-U will result in rejection of a Texas title and registration. **NOTE:** Make sure you include any rebates and trade-in amounts and pay special attention to checking the right box on the form for the transaction type, such as: title only, title and registration, RPO or non-title registration.
7. Any Power of Attorney, Release of Lien, Repossession Affidavit, etc. must be included in the application package.
8. Include the certified weight slip for a commercial vehicle in excess of 10,000 pounds that shows the vehicle's empty weight. (Only applies to commercial vehicle purchases.)
9. Use the Dealers – Texas Fees document to calculate how much money you will submit with the application.

**Mail the application package and proper fees to:**

Travis County Tax Office  
P.O. Box 149326  
Austin, TX 78714-9326

**Note:** If you would like a copy of the completed paperwork, enclose a note and return label from your dealership.

**Permits, Stickers & License Plates**

- ✚ You must provide the buyer with a temporary permit from your state. The only way your customer can receive a Texas 30-day temporary permit is by coming into the Travis County Tax Office and paying cash. We do not accept credit cards, electronic checks, bank drafts or personal checks to purchase a temporary permit.
- ✚ We mail the Texas license plates and vehicle registration sticker to the customer's residence and send you, the dealer, a duplicate receipt. However, if you want the license plates and registration sticker sent to the dealership, include this request in your submitted paperwork packet along with a return mailing label from your dealership.

**Contact:** Email us at [TaxOffice@TravisCountyTX.gov](mailto:TaxOffice@TravisCountyTX.gov) if you need additional assistance.